



HR@CHAPCARE.ORG

Job Description

Title: Primary Care Physician – Obstetrics/Gynecology
Department: Medical
Reports To: Medical Director
Directs: Mid-Level Providers; Licensed Vocational Nurses; Medical Assistants
EEOC:
FLSA Status: TBD

Salary Range: \$153,000 (low) – \$168,000 (mid-point) – \$183,000 (high)

Community Health Alliance of Pasadena (CHAP) strives to pay its workforce at the mid-level or 50% of the salary range. For new hires, we offer pay at less than the 50% mark to allow for growth. CHAP offers a generous employee benefit package. The combination of the pay and benefits results in a total compensation package in the 70% of the competitive salary range.

Summary

As a member of the CHAP Medical Group, provide continuing, comprehensive health wellness, preventive and medical care to entire family regardless of sex, age, or type of problem. Follows established departmental policies, procedures and objectives, continuous quality improvement objectives, and other control standards. Directs ambulatory care and services for registered CHAP patients. Directs and supervise other health care providers and nonmedical personnel. Participates in Quality Assurance, Quality Improvement, Peer Review and special projects.

CHAP's Expectations of all Employees

- Adheres to all CHAP's Policies and Procedures
- Conducts self in a manner that represents CHAP's core values at all times
- Maintains a positive and respectful attitude with all work-related contacts
- Communicates regularly with her/his immediate supervisor about Departmental and CHAP concerns
- Consistently reports to work prepared to perform the duties of the position
- Meets productivity goals as established by CHAP and performs additional duties as assigned workload necessitates

Essential Duties and Responsibilities

Manages and maintains a program of comprehensive health for the patients, to include preventive medicine, behavioral sciences, and community health. Prepares and reviews medical histories and obtains data through interviews. Examines patients, formulates diagnostic plans, defines and orders required diagnostic testing. Interprets examination findings and test results, and implements treatment plans. Prescribes and assesses effectiveness of pharmaceuticals, other medications, and treatment regimens as appropriate for patient medical conditions. Determines need for consultation and assists in medical care and treatment provided at the direction of other specialists. Participate in other care procedures according to training and demonstrated ability. Provide supportive and definitive care to patients with primary care appropriate medical conditions, based on documented and demonstrated proficiency.

Manages primary care services, formulates plans and procedures for operating outpatient services directed toward health maintenance as patient's primary care provider. Actively participates in the Family Practice Clinic by supervising assigned medical staff, nurses, and other medical technicians as assigned. Determines needs for, and advises on kind and quantity of, medical supplies and equipment if applicable. Responsible for coordinating medical care with internal and external medical specialties as needed. Ability to supervise, advise, train clinical professionals and/or students in area of expertise as well as, a variety of health-related topics, including first-aid measures, basic and advanced health care maintenance.

As specialty staff for the Women's Services Program, supports all perinatal services for CHAP patients. Obstetrician is involved in labor and delivery as arranged with agency and according to local hospital privileging. Specialist also supports gynecological services in family planning, preventive health services and related issues as required.

Specialty Qualifications:

Knowledge:

Fulfillment of education requirement satisfies this requirement.

Education:

For entry into this specialty, a doctor of medicine or a doctor of osteopathy degree from an approved school of medicine or osteopathy.

Training: Completion of a residency in Obstetrics and Gynecology acceptable to the State of California for licensure and board certification by the American Board of Obstetrics and Gynecology, American Board of Medical Specialties, American Board of Physician Specialties, or the American Osteopathic Association Bureau of Osteopathic Specialties is mandatory.

Experience: Practice in a federally qualified health center or like practice serving diverse uninsured and underserved populations. Demonstrated ability to work both independently and in a team environment.

Other: Effective verbal and written communication skills. English language fluency, additional language capability strongly desired.

Amount of travel and any other special conditions or requirements

Must have valid California driver's license and access to insured vehicle in working order.

Hours per day or week: A minimum of 40 hours per week is required with the possibility of weekend work. After hours call coverage may be instituted as needed.

Physical Demands/Working Conditions

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

This is a fast-paced and varying community clinic environment which will require you to constantly be observing all rules that affect physical safety while exercising appropriate interpersonal and critical thinking skills.

The ability to sit for extended periods of time. The employee must be able to occasionally lift and/or move up to 25 pounds.

Travel, generally within the Greater San Gabriel Valley and/or Greater Los Angeles, may be required on an occasional basis. Attendance at in-state and out-of-state conference may be required.

Physical Exam and Communicable Disease Clearance

Ability to pass a pre-employment (and annual thereafter) physical exam is required. Proof of immunity to Rubella and Varicella required. Baseline assessment of TB immune status required; annual assessment thereafter. Recommended immunity via vaccination to Hepatitis B.

Acknowledgement of Receipt

I have reviewed this job description and understand that my supervisor can answer any questions I may have about what is expected of me in this position.

Employee Name

Employee Signature

Date